

Equality, Diversity, Cohesion and Integration Screening

Appendix B

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: H&T Engineering Projects
Lead person: Sabby Khaira	Contact number: 24 75381

1. Title: Design & Cost Report for Leeds Station Southern Entrance (Little Neville Street) - Associated Traffic Regulation Order			
Is this a:			
<input type="checkbox"/>	Strategy / Policy	<input checked="" type="checkbox"/>	Service / Function
<input type="checkbox"/>		<input type="checkbox"/>	Other
If other, please specify			

2. Please provide a brief description of what you are screening
The screening focuses on requesting authority from the Chief Officer (Highways and Transportation) is requested to give authority to the City Solicitor to advertise a draft Traffic Regulation Order to provide disabled parking provision on Little Neville Street and subject to no valid objections being received, to make, seal and implement the Order as advertised.

3. Relevance to equality, diversity, cohesion and integration
All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser

relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	X	
Have there been or likely to be any public concerns about the policy or proposal?	X	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p> <ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) <p>Endeavouring to assess an acceptable proposal for all users of the new southern entrance, suitable efforts have been made to directly converse and engage with a significant number of interested groups and individuals representing people with mobility barriers and disabilities</p> <p>Numerous meetings and a design workshop with representatives of LCC's Equality Hub</p>

have been held, findings of which have been incorporated into the street design. As well characteristics such as the material colours/textures and features to provide delineation and guidance, the request for disabled parking provision was made through this forum.

To ensure efficient use and turnover of vehicles using the proposed disabled parking bays, consideration for a suitable time limit was discussed, and subsequently agreed to be increased from the standard 20 minutes to 30 minutes to allow adequate time for boarding and alighting.

The proposals were also presented to, and supported by, Network Rail's countrywide "Built Environment Accessibility Panel" (BEAP) who input on accessibility and appropriateness of measures.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The highway works for the scheme, and their impact on equality characteristics, are as follows:

Positive Impacts:

- The proposed layout has provision for 2 disabled parking spaces, which will allow blue badge holders to have greater access to the station's southern entrance
- The introduction of the proposals will restrict traffic flow to this area, thus providing a safer environment for all pedestrians/commuters, however, it will be of significant benefit to carers supporting pushchairs and wheelchairs, the young and elderly plus people with mobility issues.

Negative Impacts:

- The number of disabled parking spaces is limited to 2 spaces
- There may be a conflict between the large number of pedestrians forecasted to use the new station entrance and vehicles being used by disabled people, however, this will need to be monitored.

Overall, the scheme provides a design that has balanced local needs with due regard to the needs of vulnerable road users and disability groups.

- **Actions**

(think about how you will promote positive impact and remove / reduce negative impact)

The new layout will need to be monitored once implemented, in particular regard to the demand for the disabled parking provision. To ensure the correct use of the provision, enforcement will also need to be incorporated.

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

6. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Oliver Priestley	Manager of Engineering Projects	November 2014

7. Publishing	
This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.	
If this screening relates to a Key Delegated Decision, Executive Board, full Council or a Significant Operational Decision a copy should be emailed to Corporate Governance and will be published along with the relevant report.	
A copy of all other screening's should be sent to equalityteam@leeds.gov.uk . For record keeping purposes it will be kept on file (but not published).	
Date screening completed	24 th November 2014
If relates to a Key Decision - date sent to Corporate Governance	
Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	